

**REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MOOSOMIN HELD  
IN THE TOWN OFFICE COUNCIL CHAMBERS AT 701 MAIN STREET, ON  
WEDNESDAY, DECEMBER 14<sup>TH</sup>, 2022.**

**PRESENT:** Mayor - Larry Tomlinson  
Councillors - Chris Davidson  
- Kyla Fingas  
- Ron Fisk  
- Murray Gray  
- Greg Nosterud  
- Garry Towler  
Chief Administrative Officer - Paul Listrom  
Youth Member - Molly Martens

Call to Order

Mayor Larry Tomlinson called the meeting to order at 7:00 p.m.

Minutes  
#1

DAVIDSON & TOWLER – That the minutes of the regular meeting of November 23<sup>rd</sup>, 2022, be approved as circulated. Carried.

Office and  
Library  
Caretaker  
#2

GRAY & FINGAS – That Council acknowledge/authorize the change in “*Contract Office Caretaker*”, effective January 1<sup>st</sup>, 2023, for the sum of \$1,250.00/month plus applicable taxes, per agreement signed by the Mayor and C.A.O, as attached hereto and forming part of these minutes. Carried.

Communities  
in Bloom  
#3

DAVIDSON & TOWLER – That the Town of Moosomin agree to participate in the 2023 edition of “Communities in Bloom”, under the “Competitive” category. Carried.

Recreation  
Report  
#4

NOSTERUD & DAVIDSON – That the Recreation Department written report be accepted as presented by Recreation Director – Mike Schwean. Carried.

P.W. and  
Utilities  
Report  
#5

GRAY & FISK – That the Public Works and Utilities written report be accepted as submitted by Public Works and Utilities Foreman – Mike Stein. Carried.

Financial  
Reports  
#6

FISK & FINGAS – That the Statement of Receipts and Payments, and the Bank Reconciliation for the month of November 2022, be accepted as presented. Carried.

Corres-  
pondence  
#7

DAVIDSON & GRAY – That the following correspondence having been presented to Council, now be filed:  
MNP

re: Manitoba municipality loses half a million dollars in alleged e-transfer fraud  
Southeast Regional Library  
Saskatchewan Ministry of Government Relations – Property Tax and Assessment  
re: Centralized Board of Revision  
Saskatchewan Worker’s Compensation Board  
re: E-mail dated Nov. 16/22 indicating former employee Phillip Parfitt’s has submitted a claim for hearing loss, and an e-mail dated Dec. 1/22 indicating that WCB has accepted Phillip Parfitt’s claim for occupational hearing loss, and that claim costs will not be charged to the Town of Moosomin

Saskatchewan Ministry of Government Relations

re: Municipal Revenue Sharing Declaration


Transport Canada

re: Rail Safety Improvement Program for “Climate Change and Adaptation to Extreme Weather Infrastructure”

Campbell Safety Consulting

re: Quote to provide on-site inspection services every second month commencing January 2023  
Saskatchewan Municipal Health Care Corporation  
re: Minutes of regular meeting of November 21<sup>st</sup>, 2022

(continued on next page,

  
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Mayor

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<p>Correspondence (Continued) #7</p>	<p>Parsons re: 2022 Groundwater Monitoring and Sampling Data Package for Road Allowance adjacent to 201 Park Avenue Westwind Florist and Greenhouse re: Request written confirmation that water and sewer will be extended past the Greenhouse properties located on Lots 5 – 9, Block 91, on Broadway Avenue East Clifton Engineering re: Quotation in amount of \$98,200.00 plus taxes to perform “Corrective Action Plan and Decommissioning and Reclamation Plan for Moosomin Landfill”, as so required per Section 7.6 of Sask. Environment “P022-081 Permit to Operate Waste Disposal Grounds” issued for the period June 1<sup>st</sup>, 2022 to December 31<sup>st</sup>, 2023 Moosomin Economic Development Committee re: Minutes of December 7<sup>th</sup>, 2022, meeting, and Pillar Projects Update Andy Hodgson re: Request for street lights South East Transportation Planning Committee (SETPC) re: November 22<sup>nd</sup>, 2022, meeting report and list of projects “On the Radar” Carried.</p>
<p>Revenue Sharing Compliance #8</p>	<p>TOWLER &amp; NOSTERUD – That the Council of the <u>Town of Moosomin</u> confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: - Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations; - Submission of the 2021 Public Report on Municipal Waterworks to the Ministry of Government Relations; - In Good Standing with respect to the reporting and remittance of Education Property Taxes; - Adoption of Council Procedures Bylaw; - Adoption of Employee Code of Conduct; and - All members of council have filed and annually updated their Public Disclosure Statements, as required, and That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Minister of Government Relations. Carried.</p>
<p>Campbell Safety Consulting #9</p>	<p>TOWLER &amp; DAVIDSON – That Council accept the November 30<sup>th</sup>, 2022, quotation from Campbell Safety Consulting, for on-site safety inspections every second month, and other services as indicated, commencing January 1<sup>st</sup>, 2023, per document attached hereto and forming part of these minutes. Carried.</p>
<p>Extend Sewer main on Broadway Ave. East #10</p>	<p>NOSTERUD &amp; TOWLER – That further to the November 4<sup>th</sup>, 2022, email from MPE Engineering Ltd., that Council now request MPE Engineering Ltd. to complete the design and obtain required permits for the Town of Moosomin to extend the sewer main at municipal expense, on Broadway Avenue East per recommended Alternative B (<i>extend sewer main to East in Town ditch/boulevard, and connect onto gravity sewer main serving Moosomin Hospital on Saunders Road</i>), for planned construction during the 2023 calendar year. Carried.</p>
<p>Appointments and Deputy Listing #11</p>	<p>GRAY &amp; NOSTERUD – That Council adopt the list of Appointments and Deputy Mayors Listing, for the terms and appointments as specified, as attached hereto and forming part of these minutes. Carried.</p>
<p>Annual flowers for Beautifctn. #12</p>	<p>GRAY &amp; NOSTERUD – That as Council has sent out an RFP (<i>Request for Proposals</i>) to both Cornucopia Gardens and Westwind Florist and Greenhouse, and upon reviewing both proposals, hereby accept the submission from Cornucopia Gardens for flowers in 2023, in the amount of \$4,154.25 plus taxes. Carried.</p>
<p>Acknowledge Purchase of Used pick-up Truck #13</p>	<p>Councillor Murray Gray declared a conflict of interest in the next item of business, as he is Business Manager at L.H. Bradley &amp; Son Ltd., and left the Council chambers at 8:50 p.m. TOWLER &amp; FINGAS – That further to Council resolution #4 of the regular meeting of November 23<sup>rd</sup>, 2022, Council hereby acknowledge/authorize the Public Works Committee purchase of a used White 2019 Chevrolet 1500 Custom, s/n 1GCUYBEF5KZ318293 with 58,383 km. from L.H. Bradley &amp; Son Ltd. for the sum of \$39,956.00 plus taxes. Carried. Councillor Murray Gray returned to his chair at 8:51 p.m.</p>

**Mayor**

**REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MOOSOMIN, HELD ON WEDNESDAY, DECEMBER 14<sup>th</sup>, 2022.**

Casey McCormac salary inc. #14

GRAY & FINGAS – That Council accept the recommendation from the Economic Development Committee, and authorize that Casey McCormac – Economic Development Officer, receive a salary increase from \$28.00/hr. to an amount of \$29.79/hr. effective January 1<sup>st</sup>, 2023. Carried.

Interview and Hire Office Assistant #15

FINGAS & TOWLER – That Council authorize the Mayor and/or Human Resource Committee, C.A.O. and Finance Officer/Acting C.A.O. to interview and hire for the full-time position of Office Assistant Level 1. Carried.

Western Municipal Consulting Board #16

TOWLER & NOSTERUD – That the Town of Moosomin appoints Western Municipal Consulting Ltd., to manage the **Board of Revision** process for the Town of Moosomin for the term of January 1<sup>st</sup>, 2023, through December 31<sup>st</sup>, 2023; remuneration as set out in Western Municipal Consulting Ltd., fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans; and that, the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter, and where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of the hearing from among their numbers. Carried.

Western Municipal Consulting Secretary #17

FISK & DAVIDSON – That the Town of Moosomin appoints Liana Stepan and Western Municipal Consulting Ltd., as **Secretary to the Board of Revision** for the term of January 1<sup>st</sup>, 2023, through December 31<sup>st</sup>, 2023; remuneration as set out in Western Municipal Consulting Ltd fee schedule, and if Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. Carried.

Employee Salaries #18

TOWLER & NOSTERUD – That Council agree to the **AMENDED** wage/salary schedules for non-management and management employees, commencing effective January 1<sup>st</sup>, 2023, attached hereto and forming part of these minutes, as so signed by the Mayor. Carried.

Accounts #19

Councillor Murray Gray declared a conflict of interest in the next item of business as he is Business Manager at L.H. Bradley & Son Ltd., and left the Council chambers at 9:26 p.m.

Councillor Ron Fisk declared a conflict of interest in the next item of business as his son in-law is owner of Superior Ag Auto, and left the Council chambers at 9:26 p.m.

TOWLER & FINGAS – That the following accounts attached hereto and forming part of these minutes, be approved for payment:  
General Account Cheque #46584 – L.H. Bradley & Son Ltd.  
General Account Cheque #46658 – Superior Ag Auto

Councillors Murray Gray and Ron Fisk returned to their chairs at 9:27 p.m.

Accounts #20

DAVIDSON & TOWLER – That the following list of accounts attached hereto and forming part of these minutes, be approved for payment, or as paid:  
General Account Cheques #46852 to #46677

(excluding cheques #46584 and #46658 which were previously approved earlier in the meeting)

Wage Account Direct Deposit dated:	December 7 <sup>th</sup> , 2022	\$ 5,794.72
Wage Account Direct Deposit dated:	December 7 <sup>th</sup> , 2022	\$ 2,700.00
Wage Account Direct Deposit dated:	December 7 <sup>th</sup> , 2022	\$31,148.67
Wage Account Direct Deposit dated:	December 7 <sup>th</sup> , 2022	\$ 520.36

Carried.

Adjourn #21

GRAY & NOSTERUD – That this meeting now be adjourned at 9:30 p.m. Carried.

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Mayor



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Chief Administrative Officer