


**REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MOOSOMIN HELD IN THE TOWN OFFICE COUNCIL CHAMBERS AT 701 MAIN STREET, ON WEDNESDAY, DECEMBER 11<sup>TH</sup>, 2019.**

**PRESENT:** Mayor - Larry Tomlinson  
 Councillors - Chris Davidson  
 - Ron Fisk  
 - Murray Gray  
 - Jason Miller  
 - Greg Nosterud  
 - Garry Towler  
 Chief Administrative Officer - Paul Listrom

- Call to Order Mayor Larry Tomlinson called the meeting to order at 7:00 p.m.
- Minutes #1 DAVIDSON & TOWLER – That the minutes of the first meeting of November 27<sup>th</sup>, 2019, be approved as circulated. Carried.
- Recreation Report #2 GRAY & NOSTERUD – That the written Recreation Department report be accepted as presented by Recreation Director – Mike Schwean. Carried.
- P.W. and Utilities Report #3 DAVIDSON & TOWLER – That the Public Works and Utilities written report be accepted as presented by the Public Works Foreman – Danny Grainger. Carried.
- Financial Reports #4 GRAY & FISK – That the Statement of Receipts and Payments, and the Bank Reconciliation for the month of November 2019, be accepted as presented. Carried.
- Flood Damage Reduction Program #5 GRAY & NOSTERUD – That Council now authorize entering into a “*Flood Damage Reduction Program Funding Agreement*” with the Saskatchewan Water Security Agency (File: 120006), for project totaling \$60,000.00, with the Town receiving 50% of approved costs. Carried.
- Correspondence #6 NOSTERUD & TOWLER – That the following correspondence having been presented to Council, now be filed:  
 Saskatchewan Public Safety Agency  
 re: Emergency Management and Fire Safety (EMFS) to now include Wildfire Management  
 Saskatchewan Urban Municipalities Association  
 re: Letter to support renewal of annual membership  
 Saskatchewan “*In Motion*”  
 re: 2020 Saskatchewan Blue Cross Go out & Play Challenge  
 Saskatchewan Health Authority  
 re: Sask. Health publication  
 S.A.M.A. (Saskatchewan Assessment Management Agency)  
 re: November 15<sup>th</sup>, 2019, e-mail indicating that they have now confirmed the ability to combine condo garage assessments with condo residences  
 Saskatchewan Water Security Agency  
 re: 2019 Flood Damage Reduction Program Funding Agreement  
 Carried.
- Change of Position #7 DAVIDSON & NOSTERUD – That effective January 1<sup>st</sup>, 2020, Verna Cherry’s position with the Town of Moosomin be changed from Office Assistant Level 2, to “Finance Officer/Acting C.A.O.” and that to recognize her first date of employment with the Town was on October 31<sup>st</sup>, 2008, that she be paid at the top rate within the payroll scale. Carried.
- Office Ass’t Level 2 #8 TOWLER & MILLER – That effective January 1<sup>st</sup>, 2020, Patty Windrim’s position with the Town of Moosomin be changed from Temporary (*for Maternity Leave*) – Ass’t. Recreation Director/Admin. Office Ass’t. to Full-Time Office Assistant Level 2, and to recognize her first date of employment with the Town was on March 25<sup>th</sup>, 2019, that she start at mid-range on the payroll scale. Carried.
- Employee Salaries #9 DAVIDSON & NOSTERUD – That Council agree to the wage/salary schedules for non-management and management employees, commencing effective January 1<sup>st</sup>, 2020, attached hereto and forming part of these minutes, as so signed by the Mayor.

  
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**Mayor**

**REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MOOSOMIN, HELD ON WEDNESDAY, DECEMBER 11<sup>TH</sup>, 2019.**

Revenue Sharing Compliance Resolution #10

GRAY & NOSTERUD – That the Council of the *Town of Moosomin* confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2018 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required, and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Minister of Government Relations.

Carried.

Adopt Summary Listing of Various Chgs. #11

TOWLER & GRAY – That Council adopt the “Summary Listing of Various Charges” of the Town of Moosomin, effective January 1<sup>st</sup>, 2020, and further note, that in cases where a bylaw has been created to establish these charges, that the actual bylaw shall be referred to for correct wording/interpretation of the fees/charges.

Carried.

J. Swallow Home Occup. License #12

DAVIDSON & MILLER – That Council hereby authorize Janelle Swallow to operate a home based “Spa” business, called “Palm & Sole Nailcare”, from her home at 107 Dorchester Place, per application received on December 4<sup>th</sup>, 2019.

Carried.

Permits #13

FISK & MILLER – That building/demolition/moving permit list as attached hereto and forming part of these minutes, be approved by Council, subject to MuniCode plan review and on-site inspections, when so applicable.

Carried.

1006 Main St. Cancel condo Plan #14

MILLER & NOSTERUD – That in response to the December 9<sup>th</sup>, 2019, letter from Lucke Law Prof. Corp., Regina, Sk., whereby they seek consent from the Town of Moosomin to cancel the (12) unit condominium plan and convert to (1) surface title, for the property located at 1006 Main Street on “Condo Plan #102184354”, that this request be hereby authorized by Council

Carried.

Ron Fisk declared a conflict of interest in the next item of business as his son in-law is owner of Superior Ag Auto, and left the Council chambers at 7:50 p.m.

Councillor Garry Towler declared a conflict of interest in the next item of business, as he owner of Towler Construction Ltd., and left the Council chambers at 7:50 p.m.

Accounts #15

GRAY & NOSTERUD – That the following accounts attached hereto and forming part of these minutes, be approved for payment:

- General Account Cheque #42065 – Superior Ag Auto
- General Account Cheque #42080 – Towler Construction Ltd.

Carried.

Councillors Ron Fisk and Garry Towler returned to their chairs at 7:52 p.m.

Accounts #16

DAVIDSON & TOWLER – That the following list of accounts attached hereto and forming part of these minutes, be approved for payment, or as paid:

- General Account Cheques #41991 to #42086  
(excluding cheques #42065 and #42080 which were *previously approved* earlier in the meeting)
- Wage Account Cheques #4868 to #4884

Carried.

Michael Bruce – Chairperson, Ruth Oliver – Treasurer, Dave and Linda Towler – Owners, and Laurna Huberdeau – Owner of condominium residences and garages at 405 Windover Avenue, attended the meeting from 8:00 p.m. to 8:35 p.m. Purpose of their attendance was to find out the result of the Town’s request to SAMA to combine the garage assessment with the condominium residence assessment, and if this is now able to proceed for 2020, requested refunding previous years extra tax levy charges that had been applied due to the minimum tax on the garages. Council advised that SAMA has responded in an e-mail dated November 15<sup>th</sup>, 2019, (*copy provided to each member of the delegation*) and the e-mail indicated that the process is fairly complicated, however, SAMA will be able to be combine the garage assessments with the residences for 2020.

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Mayor

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The delegation thanked Council for resolving the issue going forward, however, indicated that this request to combine the garage assessments with the residence assessments had been asked in 2016, and was never resolved. Council commented that condominiums are a fairly new concept, and very unique with having their own legislation "The Condominium Property Act". Council stated that in November 2016, the Town had hired law firm MLT to investigate the potential of consolidating the titles, however, the lawyer indicated this was not an easy process, so the Town has been trying to assist the property owners in resolving the matter. After much discussion, Council felt that it is not feasible to refund previous years with property owner changes, estates, etc., however, would refund the extra levy derived from the minimum tax on the garages for 2019. The Council then passed the following resolution, and the delegation thanked Council for addressing their concerns in this very unique and complex issue, then left the Council chambers.

Councillor Garry Towler declared a conflict of interest in the next item of business, as his brother is Dave Towler, and left the Council chambers at 8:20 p.m.

Refund  
Min. Tax  
#17

NOSTERUD & GRAY – That Council now agree that the Town issue cheques dated December 31<sup>st</sup>, 2019, to all owners of the condominium garages at 405 Windover Avenue, to refund the extra money derived from the \$750.00 minimum tax levied in 2019, versus what the 2019 municipal tax would have generated based on assessment, per document attached hereto and forming part of these minutes.

Carried Unanimously.

Councillor Garry Towler returned to his chair at 8:35 p.m.

Adjourn  
#18

GRAY & NOSTERUD – That this meeting now be adjourned at 8:37 p.m.

Carried.

  
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**Mayor**

  
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**Chief Administrative Officer**