


REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MOOSOMIN HELD IN THE TOWN OFFICE COUNCIL CHAMBERS AT 701 MAIN STREET, ON WEDNESDAY, MAY 13TH, 2020.

➤ **DUE TO THE CORONAVIRUS (COVID-19) PANDEMIC, IN ORDER TO MAINTAIN SOCIAL DISTANCING, MEMBERS OF COUNCIL PARTICIPATED VIA VIDEO CONFERENCE**

PRESENT: Mayor - Larry Tomlinson (participated via video conference)
Councillors - Chris Davidson (participated via video conference)
- Ron Fisk (participated via video conference)
- Murray Gray (participated via video conference)
- Jason Miller (participated via video conference)
- Greg Nosterud (participated via video conference)
- Garry Towler (participated via video conference)
Chief Administrative Officer - Paul Listrom

Call to Order	Mayor Larry Tomlinson called the meeting to order at 7:00 p.m.
Minutes #1	DAVIDSON & GRAY – That the minutes of the regular meeting of April 22 nd , 2020, be approved as circulated. Carried.
Recreation Report #2	MILLER & GRAY – That the Recreation Department written report be accepted as presented by Recreation Director – Mike Schwean. Carried.
Foreman Report #3	TOWLER & NOSTERUD – That the Public Works Foreman written report, be accepted as presented by Public Works Foreman – Danny Grainger. Carried.
Compost at Landfill #4	MILLER & TOWLER – That effective immediately, the “ <i>compost</i> ” area at the Moosomin Landfill be decommissioned and removed, and as in the past, entrance to dispose of all grass clippings, trees, or other organics, etc. <u>shall be free of charge</u> , however, these items shall <u>now be placed with the regular household refuse</u> , and that the public remain in their vehicles, while the Landfill Attendant checks each load. Carried.
Financial Reports #5	FISK & DAVIDSON – That the Statement of Receipts and Payments, and the Bank Reconciliation for the month of April 2020, be accepted as presented. Carried.
Correspondence #6	DAVIDSON & NOSTERUD – That the following correspondence having been presented to Council, now be filed: CP Rail – Keith Creel, President and CEO re: Statement on COVID-19 pandemic R.M. of Moosomin No. 121 re: Update on Airport project Moosomin Housing Authority re: Curb deterioration at Centennial Manor (Carleton St.) and hole in driveway between 1505 and 1507 Broadway Ave. Lower Souris Watershed Committee Inc. re: Call for Nominations World Spectator re: Development Issue in June 2020 edition of Plain and Valley Patty Windrim re: Notice of resignation as Office Assistant Level 1, effective end of working day on May 29 th , 2020 Carried.
Plain & Valley “Development Issue” #7	TOWLER & GRAY – That the Town of Moosomin agree to <u>annually</u> cost share with the Moosomin Chamber of Commerce, with each entity to pay one-half, (2020 rate \$457.50) for a full-page color advertisement in the Annual Regional Development Issue of the Plain & Valley newspaper. Carried.
Patty Windrim Resignation #8	FISK & NOSTERUD – That Council accept the May 13 th , 2020, resignation from Patty Windrim as Office Assistant Level 1, effective May 29 th , 2020. Carried.



Mayor

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Acknowledge Hiring Summer Students #9	<p>MILLER & TOWLER – That Council hereby acknowledge the hiring of Summer Students for the Public Works Dept. as follows: <u>Public Works Dept. Summer Students:</u> 1) Kristin Lecomte (Start date May 19/2020) (2nd year as a Summer Student) 2) Ashley Light (Start date May 19/2020) (3rd year + as a Summer Student) 3) Montana McMullen (Start date May 19/2020) (2nd year as a Summer Student) 4) Jillian Osbourne (Start date May 19/2020) (2nd year as Summer Student)</p> <p style="text-align: right;">Carried.</p>
Bylaw No. 2020-02 First Reading #10	<p>FISK & GRAY – That Bylaw No. 2020-02 being “A Bylaw to Regulate the Operation of Motor Vehicles”, be given first reading.</p> <p style="text-align: right;">Carried.</p>
Second Reading #11	<p>MILLER & NOSTERUD – That Bylaw No. 2020-02, be given second reading.</p> <p style="text-align: right;">Carried.</p>
Consent #12	<p>DAVIDSON & TOWLER – That Bylaw No. 2020-02 be given three readings at this meeting.</p> <p style="text-align: right;">Carried Unanimously.</p>
Bylaw No. 2020-02 Third Reading #13	<p>FISK & GRAY – That Bylaw No. 2020-02 being “A Bylaw to Regulate the Operation of Motor Vehicles”, be given third and final reading, and finally adopted.</p> <p style="text-align: right;">Carried.</p>
	<p>Councillor Murray Gray declared a conflict of interest in the next item of business, as Jennifer Gray is his spouse, and left the video conference at 8:20 p.m.</p>
Jennifer Gray Home Occup. #14	<p>MILLER & DAVIDSON – That Council hereby authorize Jennifer Gray to operate a home based “<i>Travel Agency</i>” business from her home at 1401 Windover Avenue, per application received on April 29th, 2020.</p> <p style="text-align: right;">Carried.</p> <p>Councillor Gray returned to the meeting at 8:21 p.m.</p>
Clifton Eng. Landfill Monitoring #15	<p>MILLER & DAVIDSON – That Council accept the April 7th, 2020, quotation from Clifton Engineering to perform annual groundwater monitoring and sampling at the Landfill, in the amount of \$18,700.00 plus taxes.</p> <p style="text-align: right;">Carried.</p>
Clifton Eng. Landfill Additional Items #16	<p>GRAY & MILLER – That Council accept the April 7th, 2020, quotation from Clifton Engineering to perform additional scope items, as identified in their December 19th, 2019, report to Council, in the amount of \$29,300.00 plus taxes.</p> <p style="text-align: right;">Carried.</p>
Open Municipal Office #17	<p>TOWLER & NOSTERUD – That as the Municipal Office has been closed to the public since March 19th, 2020, due to the Coronavirus COVID-19 pandemic, that as on May 19th, 2020, the Government of Saskatchewan will allow retail stores to re-open to the public, that the Town Office also resume being open to the public per normal hours of operation on this same date, while trying to ensure safe social distancing of two metres, and having hand sanitizer available at the counter for customers.</p> <p style="text-align: right;">Carried.</p>
Draft Audited Financial Statements #18	<p>GRAY & FISK – That Council acknowledge receipt, and accept the Draft 2019 Audited Financial Statements and accompanying documents from MNP (<i>Meyers, Norris, Penny</i>).</p> <p style="text-align: right;">Carried.</p>
MuniSoft Software #19	<p>GRAY & DAVIDSON – That Council authorize the purchase of e-notice software (AR/Tax/Utility/Receipts) and cemetery software from MuniSoft, and acknowledge the additional annual software support fees, per pricing attached hereto and forming part of these minutes.</p> <p style="text-align: right;">Carried.</p>



 Mayor

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Permits
#20

MILLER & GRAY– That building/demolition/moving permit list as attached hereto and forming part of these minutes, be approved by Council, subject to MuniCode plan review and on-site inspections, when so applicable.

Carried.

Councillor Ron Fisk declared a conflict of interest in the next item of business as his son in-law is owner of Superior Ag Auto, and left the video conference at 8:55 p.m.

Account
#21

GRAY & MILLER – That the following accounts attached hereto and forming part of these minutes, be approved for payment:
General Account Cheque #42670 – Superior Ag Auto

Carried.

Councillor Ron Fisk returned to the video conference call at 8:56 p.m.

Accounts
#22

TOWLER & GRAY – That the following list of accounts attached hereto and forming part of these minutes, be approved for payment, or as paid:
General Account Cheques #42610 to #42691
(excluding cheque #42670 which was previously approved earlier in the meeting)
Wage Account Cheques #5107 to #5123

Carried.

Adjourn
#23

DAVIDSON & GRAY – That this meeting now be adjourned at 9:00 p.m.

Carried.



Mayor



Chief Administrative Officer